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Minutes

Council on Graduate Studies

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MINUTES OF THE COUNCIL ON GRADUATE STUDIES

November 7, 2006

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, November 7, 2006 in Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Dr. Liu, Dr. Miller, Dr. Nelson, Dr. O'Rourke, and Dr. Raybin

Members absent: Ms. Gupta and Dr. Morford

Staff present: Ms. Barter

Guests present: Dr. Phoebe Church, Physical Education; Dr. Deb Wolf, Physical Education; Dr. Michael Hoadley, Assistant Vice-President for Academic Affairs for Technology; Dr. Richard Palmer, School of Business; Ms. Nelia Cromley, masters candidate, Historical Administration; Dr. Russell Gruber, Psychology; Dr. William Addison, Psychology

I. **Approval of the October 17, 2006 Minutes.**

Dr. Miller moved and Dr. Elder seconded the motion to approve the minutes. The October 17, 2006 minutes were approved as published.

II. **Communications**

1. Lumpkin College of Business and Applied Sciences Curriculum Committee meeting, Monday, October 9, 2006.
2. College of Education and Professional Studies Curriculum Committee meeting, Monday, October 9, 2006.
3. College of Education and Professional Studies Curriculum Committee meeting, Monday, October 23, 2006.
4. College of Sciences Curriculum Committee meeting, Friday, October 20, 2006.

III. **Approved Executive Actions**

1. Mary Anne Hanner, Dean, College of Sciences, requests the Council on Graduate Studies approve the following curriculum revisions to be effective Fall 2007.
 - a. CHM 4905 – Delete from the curriculum pending approval of CHM 4915
 - b. Change prerequisites for PHY 4800 Independent Study:
PHY 4800 - Independent Study. (Arr.-Arr.-1-6) On Demand. Selected problems based on the student's interests. Admission and assignment of problems by arrangement. Laboratory, reading, and conference. Prerequisites: Permission of the instructor and Department Chair.
2. Diane Jackman, Dean, College of Education and Professional Studies, requests the Council on Graduate Studies approve the following curriculum revision to be effective Spring 2008.
 - a. HST 4770. Health Services Administration. (3-0-3) F, S. Examination of the health service sector, applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. WI. Grading methods: Traditional (default). Repeat information: May not be repeated. Restriction(s): None. Prerequisite(s): **ENG 1002**, HST 2250, **HST 2270**, **HST3700**, and **HST 3750** or permission of the instructor. Co-requisite(s): None. Equivalent EIU Course(s): None. Authority to waive prerequisite: dept chair.

IV. Items to be Added to the Agenda

1. 06-48, CHM 4915, Advanced Laboratory (New Course Proposal)

Chair O'Rourke called for a vote to add this item to the agenda. The motion passed unanimously.

Note: items were taken out of order to accommodate guests present.

V. Items to be Acted On

1. 06-47, PED 5100, Positive Behavior Management in Physical Education (New Course Proposal)

Dr. Church and Dr. Wolf presented the proposal and answered questions of the council members.

The proposal was approved unanimously with minor language revisions effective Summer 2007.

PED 5100. Positive Behavior Management in Physical Education. (1-0-1) POS BEH MGT/PE. Specific behavior management techniques designed for physical education will be analyzed. Students will practice and evaluate methods of preventing behavior problems using a proactive approach to behavior management in gymnasium activity setting. Prerequisite(s): Graduate student status.

Note: Dr. Raybin entered the meeting at approximately 2:20 pm.

2. 06-46, ACC 5000, Fraud Examination (New Course Proposal)

Dr. Palmer presented the proposal and answered questions of the council members.

The proposal was approved unanimously effective Summer 2007.

ACC 5000. Fraud Examination. (3-0-3) FRAUD. Fraud examination is a methodology for resolving allegations of fraud from inception to disposition. The process involves gathering evidence, taking statements, writing reports, and assisting in the detection and deterrence of fraud. Prerequisite(s): Admission to the MBA program or permission of Coordinator, Graduate Business Studies.

VI. Other Business

1. Discussion of campus technology – Dr. Michael Hoadley

Dr. Hoadley presented the proposal for the Campus Laptop Initiative to the council members. He asked the council members to discuss the initiative with their colleagues and to send forward their responses for his review. Listed below are some of the key points of interest:

- 90% of the EIU students have computers
- of the 90%, 40% have both desktop and laptop computers
- sister institutions are now requiring all freshmen to own a personal computer
- researching lease to own program
- student financial aid
- furniture in classrooms
- computer lab replacements
- technology support

- financial support
- training

Note: Dr. Nelson entered the meeting at approximately 2:55 pm.

VII. Items to be Acted On

1. 06-41, Continuous Enrollment for Thesis Students (New Proposal)

Chair O'Rourke and Dean Augustine presented the proposal and called for a discussion.

The proposal was approved unanimously effective Fall 2007.

EIU 5951. Non-credit Thesis. (0-0-0). Non-credit Thesis. The purpose of this course is to allow a graduate student to remain continuously enrolled as an auditor and access services required to complete the thesis after completing the maximum number of hours of credit for thesis [5950], research [5900], and independent study [5990] in a thesis option. Prerequisite(s): There are no prerequisites.

2. 06-42, Records Retention (New Proposal)

Chair O'Rourke read a note from Dr. Herrington-Perry, explaining Provost Lord is agreeable with the requested revisions and that he is checking with the state office responsible for these policies. Chair O'Rourke asked the proposal remain on the agenda until the necessary information has been compiled. The council approved the request unanimously.

VIII. Items Pending

1. 06-06, Policy on Review of Alleged Capricious Grades

Chair O'Rourke reported the subcommittee is in the process of meeting to discuss the Policy on Review of Alleged Capricious Grades. Chair O'Rourke and Chair Roszowski plan to meet with Dean Augustine on Thursday, November 9.

2. 06-39, First Choice Graduate Program Designation and Academic Quality Improvement for Graduate Programs

Dean Augustine asked the council members to review the revised proposal sent to them on Monday, November 6 and prepare to discuss the initiative at the next meeting.

IX. Committee Reports

1. GSAC – Dr. Miller reported the council met Wednesday, October 18. Textbook rental was the main topic of discussion.
2. Library Advisory Board – Dr. Nelson reported there will be an exhibit February and March, 2007 pertaining to farm life titled *Farm Life: A Century of Change for Farm Families and Their Neighbors*. If any faculty would be interested in participating as a presenter they are to call the administrative office at Booth Library. Dr. Nelson also reported Booth received an increase in their budget to purchase electronic materials.
3. Enrollment Management – Dean Augustine reported a greater number of students applying for admission to EIU. The course sections are being reviewed to accommodate enrollment. The committee discussed the number of graduate students currently enrolled at EIU (1700) and are looking to the future to plan for additional graduate students. Also discussed, the future of graduate programs and how to obtain additional funding for graduate students.

Note: Chair O'Rourke announced the next regular meeting is scheduled the week of Fall break (November 20-24). The members agreed to cancel the meeting on November 21 and plan to meet Tuesday, December 5, 2006.

Note: Dr. Conn left the meeting at approximately 3:45 pm.

X. Dean's Report

Dean Augustine announced he would have one additional meeting later in the semester to discuss the First Choice Graduate Program Initiative.

The meeting adjourned at 4:10 p.m.

Linda Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, December 5, 2006
3108 Blair Hall
